



CITY COUNCIL MINUTES
August 20, 2018

The City Council of the City of The Village, Oklahoma, met in regular session at City Hall on Monday, August 20, 2018, at 7:30 p.m., at 2304 Manchester Drive.

COUNCIL PRESENT

Sonny Wilkinson, Mayor
Bubba Symes, Vice-Mayor
Cathy Cummings, Council Member
Stan Alexander, Council Member
Dave Bennett, Council Member

STAFF PRESENT

Bruce K. Stone, City Manager
Beverly K. Whitener, City Treasurer
Jeff Sabin, Assistant City Attorney

ITEM I: CALL TO ORDER.

Mayor Wilkinson called the meeting to order at 7:30 p.m.

ITEM II: INVOCATION & PLEDGE OF ALLEGIANCE.

Vice-Mayor Symes gave the invocation and led the Council in the Pledge of Allegiance.

ITEM III: APPROVAL OF MINUTES.

Mayor Wilkinson asked if there were any corrections, additions or deletions to the Minutes of the meeting held on August 6, 2018. There were no corrections, deletions or additions and the Council approved the Minutes of the meeting held on August 6, 2018, as written.

ITEM IV: CITIZENS DESIRING TO BE HEARD; PRESENTATIONS.

Mayor Wilkinson stated that this is the time set aside for citizens to address the Council on any matter not on the posted agenda.

Matt Lanier, manager of Wholeshot, introduced himself to the Council. Mr. Lanier told the Council about his business and stated that he brought some coffee for the public to sample.

Officer Vernon Green introduced Dylan Webb, one of The Village Police Department's newest members. Officer Webb told the Council that he is looking forward to a long career with the department.

John Symcox introduced himself to the Council and said he is a resident of The Village and running for State Senate District 30. Mr. Symcox told the audience about his background and qualifications for office.



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Bev Boyd told the Council that there was a good turnout for the City-Wide Block Party this past Saturday.

Jerry Webb, 10704 Sunrise Blvd. and Diane Lafferty, 10708 Sunrise Blvd., appeared before the Council to inquire about drainage improvements on Sunrise Boulevard. The city manager advised that the City Council has approved engineering contracts for four separate drainage projects, one of which should improve the drainage situation on Sunrise Boulevard north of Orlando. Mr. Stone advised that additional engineering work would probably be needed to determine a workable solution for drainage problems in this area.

Council Member Cummings stated that she invited OG&E Community Affairs Representative Pat Lewis to come to the meeting to answer questions from the public about their electric service.

Mayor Wilkinson asked residents who wish to speak to state their name for the record.

Leslie Fancher told the Council that she has lived on Carlton Way for 25 years and that electric service has been problematic. Ms. Fancher stated that she had five power surges in one day and her refrigerator suffered damage. Ms. Fancher asked what can be done to protect home electronics.

A resident from the area of Ashley and Greystone stated that there have been approximately 7 or 8 outages in the area this year and wanted to know what OG&E's plan is to improve service.

Sean Cummings asked about the feasibility of putting electric lines underground. Mr. Cummings asked if he needed to get a generator.

Victoria Blair stated that she has had numerous problems (Manchester Drive) with her electric service and has lost a refrigerator and compressor on her air conditioning unit. Ms. Blair stated that OG&E has not been responsive to calls and complaints. Ms. Blair said the OG&E field personnel frequently say the system and equipment are old.

Diane Lafferty stated that OG&E crews step on landscaping and break fences when they come to work on electric lines.

Carol Little asked why the power is out so frequently on her block (Kings Way). Ms. Little stated the power is off for days on some occasions.

Rose (*last name unknown*) stated that her power was off recently for 26 hours (Carlisle) and that she lost a refrigerator. Rose told the Council that during the outages she has to rely on



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cell phone service and sometimes misses work. Rose further stated that there is never a discount for no service.

Pat Lewis, OG&E Community Affairs Representative, thanked everyone for coming and expressing their views. Mr. Lewis stated that there are many outages that occur due to acts of nature and other incidents beyond the company's control. Mr. Lewis cited a recent outage in his home town of Crescent where a bird making a nest caused a 2½ hour outage. Mr. Lewis also mentioned a birthday party in The Village area where helium balloons got in the electric lines and caused an outage. Mr. Lewis told the audience that the company maintains about 35,000 miles of electric line and outages occur everywhere in the system from time to time.

Mr. Lewis further explained that underground lines are not trouble-free and faults can take longer to find and repair when they occur. Mr. Lewis stated that the overhead transmission lines serving underground areas sometimes go down due to lightning, ice, wind and other incidents. Mr. Lewis told the audience that tree trimming may be needed in some of these problem areas and that the company tries to trim on a regular schedule. *(There was some discussion of the actual frequency of trimming, whether every three years or five years)*

Dorothy Henson stated that she worries about residents who depend on electric service to power medical equipment that they may need such as oxygen.

A resident stated that he and other residents want to hear what OG&E's plan is for improving service.

Mr. Lewis advised that the company has a strategic plan approved by the Corporation Commission for "system hardening", which would make the system more reliable and better able to withstand adverse weather conditions.

The city manager noted that most of the complaints received from residents are from a specific area of The Village and that common sense would indicate that something out of the ordinary is going on. Mr. Stone asked Mr. Lewis if he could approach his superiors about using thermal imaging equipment to inspect the circuits that serve these problem areas. Mr. Lewis advised that he would come back in the near future to report on what has been done to investigate and correct electrical services problems in The Village and especially the noted problem areas.

ITEM V: CONSIDERATION OF RESOLUTION 08-20-2018 (A) MAKING APPOINTMENTS TO THE BOARD OF ADJUSTMENT, THE TRAFFIC & SAFETY COMMISSION AND THE VILLAGE DEVELOPMENT AUTHORITY.

After a brief discussion, Council Member Cummings moved to approve Resolution 08-20-2018 (A) appointing Reed Greenhill to fill an unexpired term on the Traffic & Safety Commission.



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Council Member Bennett seconded the motion. The vote: Yea – Bennett, Cummings, Symes, Wilkinson and Alexander. Nay – None.

ITEM VI: CONSIDERATION OF RESOLUTION 8-20-2018 (B) AMENDING SECTIONS 3.8, 5.34 AND 5.38 OF THE EMPLOYEE PERSONNEL HANDBOOK PERTAINING TO POSITIONS IN GRADE, GROUP INSURANCE BENEFITS AND LONGEVITY PAY.

City Manager Bruce Stone advised that the Personnel Handbook needs to be updated to reflect the changes made pursuant to Collective Bargaining Agreements with the FOP and IAFF. Mr. Stone further advised that the handbook also needs updating to reflect pay changes approved by the Council for the FY 2018-19 Budget year and changes in the City Employee Insurance plan.

After a brief discussion, Vice-Mayor Symes moved to approve Resolution 08-20-2018 (B) amending the personnel handbook. Council Member Cummings seconded the motion. The vote: Yea – Bennett, Cummings, Symes, Wilkinson and Alexander. Nay – None.

ITEM VII: CONSIDERATION OF RESOLUTION 08-20-2018 (C) ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS THE STANDARD FOR INCIDENT MANAGEMENT IN THE CITY OF THE VILLAGE.

City Manager Bruce Stone told the Council that the City first adopted the National Incident Management System in 2005. Mr. Stone advised that the Department of Homeland Security is asking the City to keep the plan current by re-adopting the resolution establishing NIMS in the City of The Village and by ensuring that all personnel who have not taken the training to do so as soon as possible. Mr. Stone further advised that this action is necessary in order to maintain the City's eligibility for grants from the Department of Homeland Security.

After a brief discussion, Council Member Cummings moved to approve Resolution 08-20-2018 (C) adopting the National Incident Management system in the City of The Village. Council Member Alexander seconded the motion. The vote: Yea – Bennett, Cummings, Symes, Wilkinson and Alexander. Nay – None.

ITEM VIII: CONSIDERATION OF ORDINANCE 739 AMENDING CHAPTER 15 OF THE CODE OF ORDINANCES OF THE CITY OF THE VILLAGE; PERTAINING TO PUBLIC NUISANCES; ADDING A NEW SUBSECTION 15-25 (21) PERTAINING TO DONATION BOXES ON COMMERCIAL PROPERTY; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

City Manager Bruce Stone advised the Council that Ordinance 739 would ban donation boxes that have proliferated in commercial parking lots over the past several years. Mr. Stone



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told the Council that the boxes are unsightly and are not consistent with The Village Vision Strategic Plan adopted by the Council recently.

After a brief discussion, Council Member Alexander moved to adopt Ordinance 739. Council Member Bennett seconded the motion. The vote: Yea – Bennett, Cummings, Symes, Wilkinson and Alexander. Nay – None.

Council Member Bennett moved to approve the Emergency Clause. Vice-Mayor Symes seconded the motion. The vote: Yea – Bennett, Cummings, Symes, Wilkinson and Alexander. Nay – None.

ITEM IX: CONSIDERATION OF ELECTION OF VICE-MAYOR TO SERVE AN UNEXPIRED TERM.

Vice-Mayor Symes told the Council that he would not seek reelection in 2019 and stated that he is relinquishing his position as Vice-Mayor. Vice-Mayor Symes told the Council that he would like Council Member Cummings to take his place and moved to elect Council Member Cummings to serve his unexpired term as Vice-Mayor. Council Member Bennett seconded the motion. The vote: Yea – Bennett, Cummings, Symes, Wilkinson and Alexander. Nay – None.

ITEM X. REPORTS:

a) Expenditure Reports: The Council reviewed the following expenditure reports:

<i>General Fund, 08/06/2018:</i>	<i>\$32,243.29</i>
<i>Municipal Court Bond Fund, 08-06-2018:</i>	<i>\$340.00</i>
<i>Animal Bond Fund, 08-06-2018:</i>	<i>\$250.00</i>
<i>Special Park Fund, 08-06-2018:</i>	<i>\$504.14</i>
<i>Uniform Building Code Fund, 08-06-2018:</i>	<i>\$70.50</i>

b) Manager's Report:

City Manager Bruce Stone reported that the monthly sales tax check was for \$501,704, which is an increase of \$75,941 or 17.83% over the same period last year. Mr. Stone told the Council that, of this amount, \$55,745 goes to the Capital Improvement Fund.

Mr. Stone reported that he has spent numerous hours over the past couple of weeks learning to use WordPress and making changes to the new website. Mr. Stone advised that there are still quite a few improvements needed.



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The city manager reported that the Local Update of Census Addresses (LUCA) is complete and the date has been transmitted to the Census Bureau. Mr. Stone told the Council that canvassing by the Census Bureau would not take place until April 2020.

Mr. Stone reminded the Council of the Community Chat, which is scheduled for Tuesday, April 21 at The Village Library.

The city manager reported that the audit of financial statements got underway this week. Mr. Stone advised that this puts the City on track for completion of the audit well before the deadline of December 31, 2018.

Mr. Stone reported that the two remaining (listed bond) resurfacing projects will advertise for bids on August 31 with bid opening on September 24. Mr. Stone advised that Project #5 is the rebid of the Hefner resurfacing project and Project #6 includes all the listed street bond projects east of Pennsylvania Avenue (*both north and south of Britton Road*). Mr. Stone advised that Project #6 entails approximately two (2) miles of resurfacing.

The city manager showed the Council a map of the new Memorial Marathon Route for 2019. Mr. Stone advised that the new route avoids construction on Britton Road between Penn and May. Mr. Stone told the Council that in 2019, marathon runners will go north on Waverly, east on Britton Road and then south on Pennsylvania. Mr. Stone advised that the new halfway point of the race (13.1 miles) would be at Wilshire and Pennsylvania.

The Council discussed right of way encroachments at 1415 Carlisle Court. The city manager advised that nothing has been removed from the right of way and that additional encroachments have been made. After a brief discussion, Mayor Wilkinson stated that it would be beneficial for the parties to meet at the site to clarify what the resident must remove to satisfy the City.

c) Monthly Department Reports: The Council reviewed the monthly department reports.

d) Reports from the Council:

Council Member Bennett thanked the employees of Public Works who worked at the City-Wide Block Party on Saturday.

Council Member Bennett noted problems in Oklahoma City concerning motorized scooters and suggested that the City consider adopting appropriate regulations. The city manager advised that some motorized scooter regulations are already on the books.

Vice-Mayor Cummings introduced her daughter, Danielle.



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Vice-Mayor Cummings stated that she would like to attend the upcoming OML Annual Meeting. The city manager advised that the city treasurer would take care of conference registration for Mayor Wilkinson and Vice-Mayor Cummings.

Council Member Symes asked if Cox Channel 20 is working. Mr. Stone advised that Cox says that there is a problem with our equipment. Mr. Stone advised that he plans to upgrade the computer used for Cable TV and see if that resolves the issues.

Council Member Symes stated that he would like to revisit city ordinances pertaining to potentially vicious and vicious dogs.

Mayor Wilkinson encouraged members of the Council to attend the Community Chat at the library on Tuesday, August 21.

ITEM XI. NEW BUSINESS.

There was no New Business to come before the Council.

ITEM XII: ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 9:40 p.m.

Mayor Wilkinson

Vice-Mayor Cummings

Council Member Bennett

Council Member Symes

City Clerk

Council Member Alexander