



CITY COUNCIL MINUTES  
July 16, 2018

The City Council of the City of The Village, Oklahoma, met in regular session at City Hall on Monday, July 16, 2018, at 7:30 p.m., at 2304 Manchester Drive.

**COUNCIL PRESENT**

Sonny Wilkinson, Mayor  
Bubba Symes, Vice-Mayor  
Cathy Cummings, Council Member  
Stan Alexander, Council Member  
Dave Bennett, Council Member

**STAFF PRESENT**

Bruce K. Stone, City Manager  
Beverly K. Whitener, City Treasurer  
Leslie Batchelor, City Attorney

**ITEM I: CALL TO ORDER.**

Mayor Wilkinson called the meeting to order at 7:30 p.m.

**ITEM II: INVOCATION & PLEDGE OF ALLEGIANCE.**

Mayor Wilkinson gave the invocation and led the Council in the Pledge of Allegiance.

**ITEM III: APPROVAL OF MINUTES.**

Mayor Wilkinson asked if there were any corrections, additions or deletions to the Minutes of the meeting held on June 18, 2018. There were no corrections, deletions or additions and the Council approved the Minutes of the meeting held on June 18, 2018, as written.

**ITEM IV: CITIZENS DESIRING TO BE HEARD; PRESENTATIONS.**

Mayor Wilkinson stated that this is the time set aside for citizens to address the Council on any matter not on the posted agenda.

The Council welcomed a boy scout attending the meeting for a merit badge in communications.

Jeanine Barnett, The Village Library Manager, introduced herself to the Council. Ms. Barnett gave the Council an overview of her qualifications and professional experience. Ms. Barnett told the Council that The Village Library is a wonderful library with a wonderful staff.

Kyla Kaufman appeared before the Council regarding a dog attack in which she was the victim. Ms. Kaufman told the Council that the City Codes need to be strictly enforced and penalties increased. Ms. Kaufman gave the Council a report on the incident that took place on June 30<sup>th</sup> in which she was bitten by a German shepherd. Officer Vernon Green shed light on the incident and others like it and stated that rules of evidence in misdemeanor cases limit the



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City's ability to take enforcement action in the absence of eyewitness testimony. The Council thanked Ms. Kaufman for coming to the meeting to share her views.

Debbie Bass appeared before the Council to express a need in the community for senior citizen activities. Ms. Bass told the Council that seniors need a place to meet and to socialize. Council Member Cummings stated that Crossings Community Center might be willing to host/develop a senior program for The Village. The Council agreed that this would be a good starting point.

**ITEM V: CONSIDERATION OF RESOLUTION 07-16-2018 (A) MAKING APPOINTMENTS TO THE PLANNING & ZONING COMMISSION, THE BOARD OF ADJUSTMENT, THE TRAFFIC & SAFETY COMMISSION AND THE VILLAGE DEVELOPMENT AUTHORITY.**

Mayor Wilkinson stated that he would like to take time to find the right people for vacancies on the various boards and commissions. Mayor Wilkinson asked about the length of service for appointees.

City Manager Bruce Stone advised that most of these commissions do not meet frequently and there is no urgency in filling the positions. Mr. Stone advised that the Planning & Zoning Commission has business coming up in August and recommended that the Council reappoint Brent Giles to the Commission.

After a brief discussion, Council Member Cummings moved to approve Resolution 07-16-2018 (A) appointing Brent Giles to a three-year term on the Planning & Zoning Commission. Vice-Mayor Symes seconded the motion. The vote: Yea – Alexander, Bennett, Cummings, Symes and Wilkinson. Nay – none.

**ITEM VI: CONSIDERATION OF AGREEMENT WITH THE OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS FOR USE OF FIRE EQUIPMENT.**

City Manager Bruce Stone advised the Council that this is an annual agreement with Oklahoma County for the use of County-owned rural fire-fighting equipment.

After a brief discussion, Council Member Bennett moved to approve the agreement with Oklahoma County for the use of fire equipment. Council Member Cummings seconded the motion. . The vote: Yea – Alexander, Bennett, Cummings, Symes and Wilkinson. Nay – none.

**ITEM VII: CONSIDERATION OF ENGAGEMENT OF HBC CPAS TO PERFORM THE AUDIT OF MUNICIPAL FINANCIAL STATEMENTS FOR FY 2017-18.**



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City Manager Bruce Stone advised the Council that HBC CPAs proposes to perform the annual audit of the Municipal financial statements for 2017-18 for \$12,900 and would complete the audit before the end of December.

After a brief discussion, Council Member Bennett moved to engage HBC CPAs to perform the audit of Municipal financial statements for fiscal year 2017-18. Council Member Cummings seconded the motion. The vote: Yea – Alexander, Bennett, Cummings, Symes and Wilkinson. Nay – none.

**ITEM VIII: CONSIDERATION OF DISCUSSION OF ARCHITECTURAL DESIGN STANDARDS FOR NEW DEVELOPMENT.**

City Attorney Leslie Batchelor advised the Council that architectural design standards proposed for consideration by the Council stem from The Village Vision final report. Ms. Batchelor advised that input from the Council is needed before a final draft can be presented to the Council.

Ms. Batchelor reviewed the proposed design standards section by section and explained illustrations of various design criteria.

After a brief discussion, the Council agreed to review the proposed standards and any revisions one more time before providing public notice of the proposed changes and setting up the public hearings required before adoption of the standards.

The Council took no formal action.

**ITEM IX. REPORTS:**

**a) Expenditure Reports:** The Council reviewed the following expenditure reports:

<i>General Fund, 6/22/2018:</i>	<i>\$94,334.32</i>
<i>Municipal Court Cash Bond Fund, 6/22/2018:</i>	<i>\$370.00</i>
<i>Animal Bond Fund, 6/22/2018:</i>	<i>\$45.00</i>
<i>Uniform Building Code Fund, 6/22/2018:</i>	<i>\$300.00</i>
<i>General Fund, 6/25/2018:</i>	<i>\$7,480.80</i>
<i>Special Park Fund, 6/25/2018:</i>	<i>\$54.05</i>
<i>General Fund, 6/29/2018:</i>	<i>\$20,507.85</i>
<i>Municipal Court Cash Bond Fund, 6/29/2018:</i>	<i>\$170.00</i>
<i>Special Park Fund, 6/29/2018:</i>	<i>\$219.64</i>



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### **b) Manager's Report:**

*City Manager Bruce Stone reported that the monthly sales tax check was for \$454,704, which is an increase of \$46,590 or 11.42% over the same period last year. Mr. Stone reported that \$50,523 of the amount collected goes to the Capital Improvement Fund.*

*The city manager reported that work on the new webpage is almost complete and that the page should go live soon.*

*Mr. Stone gave the Council a brief report of Interfund Budget Transfers needed to complete the fiscal year.*

*The city manager reported that three companies submitted bids for five street improvement projects. Mr. Stone advised that bids were opened on July 9 and that the City Engineer is reviewing the detailed bids. Mr. Stone told the Council that he expected to have contracts for Council action at the meeting to be held of August 6.*

*The city manager gave a brief report on implications of State Question 788 approved by voters in June.*

*Mr. Stone reported that Oklahoma City inadvertently installed approximately 100' of sidewalk in The Village to service a bus stop near Quality Foods at Hefner and Penn.*

### **c) Monthly Department Reports:** The Council reviewed the monthly Department Reports.

#### **a) Reports from the Council:**

*Council Member Bennett thanked Public Works for picking up limbs after a recent storm.*

*Council Member Bennett noted that it appears that the water line extension for Braums has been completed.*

*Council Member Bennett reported that Mark Sweeney is the new ACOG Executive Director. Council Member Bennett told the Council that Mr. Sweeney comes from Shreveport, Louisiana and has had experience in organizations similar to ACOG.*

*Council Member Bennett asked the city attorney about a TIF controversy in Stillwater. Ms. Batchelor stated that the Vo-Tech school is opposing the creation of the tax increment district.*



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*Council Member Cummings reported that Yoga in the Park was a big success and that the firemen on shift that day participated. Council Member Cummings thanked the Park Department for getting the tents up in the nick of time.*

*Council Member Cummings told the Council that Movie Night featuring Peter Rabbit was fun and that there was a good turnout.*

*Council Member Cummings asked about political yard signs. The city manager advised that the new sign regulations recently adopted by the Council allow two yard signs per residence, which must be at least 4' back from the street. City Attorney Leslie Batchelor advised that the Council can change the regulations relative to size, number and placement of the signs but the City cannot regulate the content of the sign. (Reed vs. Town of Gilbert)*

*Council Member Cummings asked about the legality of having a pontoon boat parked in the driveway of a residence. The city manager advised that these are legal under current City ordinances.*

*Council Member Alexander asked about the status of Braums. Vice-Mayor Symes advised that the land sale (Casady Square) should be closed before the end of the month.*

*Council Member Alexander stated that Terrell Williams, a resident of Ward 3, would be his choice to fill the Ward 3 Council vacancy.*

*City Manager Bruce Stone briefed the Council on zoning issues to be on the agenda at the meeting to be held on August 6. City Attorney Leslie Batchelor briefly explained proposed changes to the Mulford Estates Planned Unit Development.*

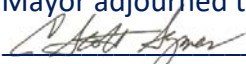
**ITEM X. NEW BUSINESS.**

There was no New Business to come before the Council.

**ITEM XI: ADJOURNMENT**

There being no further business, the Mayor adjourned the meeting at 10:05 p.m.

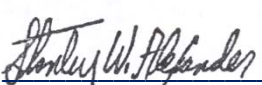
  
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Mayor Wilkinson

  
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Vice-Mayor Symes

  
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Council Member Bennett

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Council Member Cummings

  
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City Clerk

  
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Council Member Alexander