



CITY COUNCIL MINUTES
June 18, 2018

The City Council of the City of The Village, Oklahoma, met in regular session at City Hall on Monday, June 18, 2018, at 7:30 p.m., at 2304 Manchester Drive.

COUNCIL PRESENT

Sonny Wilkinson, Mayor
Dave Bennett, Council Member
Cathy Cummings, Council Member
Stan Alexander, Council Member

STAFF PRESENT

Bruce K. Stone, City Manager
Bonnie Updegraff, Purchasing Agent
Jeff Sabin, Assistant City Attorney

ABSENT

Bubba Symes, Vice-Mayor

ITEM I: CALL TO ORDER.

Mayor Wilkinson called the meeting to order at 7:30 p.m.

ITEM II: INVOCATION & PLEDGE OF ALLEGIANCE.

Mayor Wilkinson gave the invocation and led the Council in the Pledge of Allegiance.

ITEM III: APPROVAL OF MINUTES.

Mayor Wilkinson asked if there were any corrections, additions or deletions to the Minutes of the meetings held on June 4, 2018 and June 11, 2018. Mayor Wilkinson noted one typographical error in the Minutes of the June 4, 2018 meeting in Paragraph 7 of Agenda Item VII. Mayor Wilkinson stated that the word "he" should be changed to read "the". There were no further corrections, deletions or additions and the Council approved the Minutes of the meeting held on June 4, 2018, as corrected and the Minutes of the meeting held on June 11, 2018, as written.

ITEM IV: CITIZENS DESIRING TO BE HEARD; PRESENTATIONS.

Mayor Wilkinson stated that this is the time set aside for citizens to address the Council on any matter not on the posted agenda.

Council Member Cummings introduced Chelsea Branham, a candidate running for House District 83. Ms. Branham talked about her qualifications and legislative priorities, if elected to the office.



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Council Member Alexander introduced Terrill Williams who is a resident of Ward 3 and has an interest in running for City Council.

ITEM V: CONSIDERATION OF MARKETING AGREEMENT WITH UTILITY SERVICE PARTNERS PRIVATE LABEL, INC. – NATIONAL LEAGUE OF CITIES SERVICE LINE WARRANTY PROGRAM.

Council Member Alexander told the Council that he reviewed the Declarations Page and the terms of the policy and the program to be acceptable.

After a brief discussion, Council Member Bennett moved to approve the marketing agreement with Utility Service Partners Private Label, Inc. Council Member Alexander seconded the motion. The vote: Yea – Alexander, Bennett, Cummings and Wilkinson. Nay – none.

ITEM VI: CONSIDERATION OF RESOLUTION 06-18-2018 (A) AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS WITH HUITT-ZOLLARS FOR ENGINEERING SERVICES RELATED TO DRAINAGE PROJECTS, TASKS 11, 12, 13 & 14 AS FUNDED BY THE 2018 GENERAL OBLIGATION BOND ISSUE FOR STREET IMPROVEMENTS.

City Manager Bruce Stone reviewed the various drainage projects for consideration by the Council. Mr. Stone showed the Council pictures showing the location of the various projects.

After a brief discussion, Council Member Cummings moved to approve Resolution 06-18-2018 (A) authorizing the city manager to execute agreements with Huitt-Zollars for engineering services related to drainage projects, Task 11, Task 12, Task 13 and Task 14. Council Member Bennett seconded the motion. The vote: Yea – Alexander, Bennett, Cummings and Wilkinson. Nay – none.

ITEM VII: CONSIDERATION OF RESOLUTION 06-18-2018 (B) AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR SURVEYING SERVICES RELATED TO THE DEVELOPMENT OF A MASTERPLAN FOR CITY PARK AS FUNDED BY THE 2018 GENERAL OBLIGATION BOND ISSUE FOR PARK IMPROVEMENTS.

Brent Wall of LAUD Studio gave the Council a report on the proposals his firm received for survey services related to the development of a Masterplan for City Parks. Mr. Wall told the Council that the low bid was submitted by Huitt-Zollars in the amount of \$11,520.

After a brief discussion, Council Member Alexander moved to approve Resolution 06-18-2018 (B) authorizing the city manager to execute an agreement with Huitt-Zollars for surveying services. Council Member Cummings seconded the motion. The vote: Yea – Alexander, Bennett, Cummings and Wilkinson. Nay – none.



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ITEM VIII. CONSIDERATION OF RESOLUTION 06-18-2018 (C) APPROVING THE FY 2018-19 COMBINED MUNICIPAL BUDGET AND THE GENERAL OBLIGATION BOND PROJECT FUND BUDGET FOR FY 2017-18.

City Manager Bruce Stone gave a brief presentation of the proposed budget for Fiscal Year 2018-19. Mr. Stone advised that the Council held a public hearing on June 11 to provide the public an opportunity to comment on the proposed budget. Mr. Stone told the Council that all of the statutory requirements have been satisfied and that the Council may now adopt the budget.

After a brief discussion, Council Member Bennett moved to approve Resolution 06-18-2018 (C) adopting the combined Municipal Budget for FY 2018-19 and the General Obligation Bond Fund Budget for FY 2017-18. Council Member Cummings seconded the motion. The vote: Yea – Alexander, Bennett, Cummings and Wilkinson. Nay – none.

ITEM IX: CONSIDERATION OF INTERLOCAL AUTOMATIC AID AGREEMENT WITH THE CITY OF NICHOLS HILLS AS AUTHORIZED BY OKLAHOMA STATE STATUTES, TITLE 11, SECTION 29-105.

City Manager Bruce Stone advised the Council that this is a long-standing agreement between the City of Nichols Hills and the City of The Village. Mr. Stone told the Council that the agreement provides for automatic response for all fire and medical emergencies and is beneficial to both communities.

After a brief discussion, Council Member Alexander moved to approve the Automatic Aid Agreement with the City of Nichols Hills. Council Member Cummings seconded the motion. The vote: Yea – Alexander, Bennett, Cummings and Wilkinson. Nay – none.

ITEM X. REPORTS:

a) Expenditure Reports: The Council reviewed the following expenditure reports:

<i>Village Public Works Authority, 05-29-2018:</i>	<i>\$134,900.42</i>
<i>General Fund, 06-11-2018:</i>	<i>\$23,498.80</i>
<i>Municipal Court Bond Cash Fund, 06-11-2018:</i>	<i>\$425.00</i>
<i>Animal Bond Fund, 06-11-2018:</i>	<i>\$45.00</i>
<i>Village Public Works Authority, 06-12-2018:</i>	<i>\$55,661.80</i>
<i>Village Public Works Authority, 06-13-2018:</i>	<i>\$466,250.96</i>



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b) Manager's Report:

City Manager Bruce Stone reported that the monthly sales tax check was for \$519,856.68, which is an increase of \$88,032 or 20.38% over the same period last year. Mr. Stone told the Council that \$57,762 goes to the Capital Improvement Fund and \$462,095 goes to the General Fund. Mr. Stone further reported that Use Tax was \$56,085, which is \$21,320 more than the same period last year.

The city manager reported that the new webpage is almost ready to go live. Mr. Stone told the Council that there are few more corrections and changes to make and that he wanted to make sure the website is as error-free as possible before making it available to the public.

Mr. Stone reported that a Notice to Bidders for five (5) separate street resurfacing projects would publish on June 18 with the bid opening on July 9. Mr. Stone told the Council that a mandatory pre-bid conference is scheduled for June 25 at 2:00 pm.

The city manager reported that ODOT would let and open bids for Britton Road in September. Mr. Stone advised that construction would not begin until after the holiday shopping season.

Mr. Stone showed the Council pictures of the final inspection of Crossings at The Village Phase 2. Mr. Stone advised that the developer has a lot to do before the City can issue permits for new homes in this subdivision. Mr. Stone reported that the drainage system worked well during the recent torrential rain.

The city manager gave the Council a brief update on enforcement activities related to holiday decorations.

Mr. Stone showed the Council pictures of right-of-way encroachments throughout the City. Mr. Stone advised that most of the encroachments are not permanent improvements. Mr. Stone told the Council that he sent a letter to Mark Bishop giving him sixty (60) days to remove the permanent structures on the right-of-way at 1415 Carlisle.

c) Monthly Department Reports: The Council reviewed the monthly Department Reports.

d) Reports from the Council:

Council Member Bennett told the Council that the recent block party on Andover was a big success and thanked Public Works for bringing cones and barricades.



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Council Member Bennett reported a street light that was out. Mr. Stone advised that citizens can report these directly to OG&E by calling or emailing OG&E customer service.

Council Member Bennett told the Council that early voting for the primary election is underway and that registered voters can vote at the County Election Board on Lincoln Boulevard.

Council Member Bennett asked if it is legal to drain a swimming pool to the street. Mr. Stone advised that it is provided that the water contains not more than one (1) part per million of chlorine.

Council Member Cummings told the Council that Yoga in the Park and Movie Night is scheduled for this coming Saturday.

Council Member Alexander asked if a permit is needed to hold an Estate Sale. Mr. Stone advised that a permit is required and the guidelines are different from garage sales.

Assistant City Attorney Jeff Sabin advised that he would have architectural design guidelines ready for discussion at the next meeting.

Mayor Wilkinson asked about a vehicle with an expired tag in a driveway on Northampton. Mr. Stone advised that Code Enforcement would look into this.

Mayor Wilkinson asked about abandoned signs. Assistant City Attorney Jeff Sabin advised that such signs must be removed after 360 days.

ITEM XI. NEW BUSINESS.

There was no New Business to come before the Council.

ITEM XII: ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 9:18 p.m.

Mayor Wilkinson

Vice-Mayor Symes

Council Member Bennett

Council Member Cummings

City Clerk

Council Member Alexander