



CITY COUNCIL MINUTES
November 21, 2022

The City Council of the City of The Village, Oklahoma, met in regular session at City Hall on Monday, November 21, 2022, at 6:30 p.m., at 2304 Manchester Drive.

COUNCIL PRESENT

Sonny Wilkinson, Mayor
Wynter Griffis, Vice-Mayor
Bubba Symes, Council Member
Sean Cummings, Council Member
David Glover, Council Member

STAFF PRESENT

Bruce K. Stone, City Manager
Beverly K. Whitener, Admin Asst.
Beverly McManus, City Treasurer
Jeff Sabin, City Attorney

ITEM I: CALL TO ORDER.

Mayor Wilkinson called the meeting to order at 6:30 p.m.

ITEM II. INVOCATION & PLEDGE OF ALLEGIANCE.

Mayor Wilkinson gave the Invocation and led the Council in the Pledge of Allegiance.

ITEM III: APPROVAL OF MINUTES OF THE MEETINGS HELD ON NOVEMBER 7, 2022.

The mayor asked if there were any corrections, additions, or deletions to the Minutes of the meeting held on November 7, 2022. There were none and the Minutes of the meeting were approved as written.

ITEM IV: CITIZENS DESIRING TO BE HEARD, PROCLAMATIONS, PRESENTATIONS.

City Attorney Jeff Sabin briefed the Council on the status for the search for a new city manager. Council Member Symes stated that there were twenty applicants and that the *ad hoc* search committee narrowed the field to six candidates who were interviewed on Zoom. Council Member Symes advised that three finalists have been selected for in-person interviews at times to be determined. Mayor Wilkinson advised that he would send a letter to all city employees to provide an update on the status of the search.

Jane Lowther reported/commented on the following:

- *600 people voted at the library on November 8th (in spite of construction).*
- *The library has a program scheduled for December 10th (All Aboard for the Polar Express) that might need to be relocated due to construction of the library parking lot.*



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- *Asked if there would be a Holiday Decorating Contest this year. The Mayor advised that there will be, and that each member of the Council should submit their selection for the best decorated house in their respective ward by December 5th.*
- *Expressed concern about traffic going the wrong way on Vineyard Boulevard. The city manager advised that additional signage has been provided and the police have written quite a few tickets.*
- *Reported that a Veteran's Day program was held at City Hall on November 11th and thanked the city manager for coming in on the holiday and opening the Council Chamber.*
- *Asked when Phase IV Park Improvements to Meeker Park would take place. The city manager estimated that this phase would begin in two to three years from now.*
- *Asked whether citizens can donate benches for the parks. Mr. Stone advised that this can be worked out, provided that the benches are consistent in design and location as set forth in the City's official park masterplan. The Mayor stated that donations could be accepted for the new benches being placed in Duffner Park and a name/dedication plate could be attached to the bench as per the information provided by the donor.*

ITEM V: CONSIDERATION OF AGREEMENT WITH MUNICIPAL FINANCE SERVICES OF OKLAHOMA (MSFOK) FOR CONTINUING DISCLOSURE REPORTING ASSISTANCE.

City Manager Bruce Stone explained that Continuing Disclosure is required by the Securities and Exchange Commission in order to keep bond holders abreast of the City's financial status. Mr. Stone advised that the company proposes to provide Continuing Disclosure services for \$1,000.

After a brief discussion, Council Member Cummings moved to approve the Continuing Disclosure Agreement with Municipal Finance Services of Oklahoma. Council Member Symes seconded the motion. The vote: Yea – Symes, Cummings, Griffis, Wilkinson, and Glover. Nay – none.

ITEM VI: CONSIDERATION OF RESOLUTION 11-21-2022 (A) AUTHORIZING THE CITY MANAGER TO SOLICIT COMPETITIVE BIDS FOR G.O. BOND PHASE III PARK IMPROVEMENTS.

Hannah Belew representing LAUD Studio attended the meeting to give a presentation on the final plans for Phase III Park Improvements. Ms. Belew showed the Council slides of the park



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improvements planned for Duffner Park and Wayne Schooley Park. Ms. Belew advised that most of the funds for this phase of improvements would go to complete the Masterplan for Duffner Park with approximately \$100,000 allocated for additional playground equipment in Wayne Schooley Park.

Ms. Belew showed the Council plans for the following improvements in Duffner Park:

- *Full basketball court with lighting and timer.*
- *A small pavilion (between the splashpad and new play area)*
- *Play area featuring a 35' tall slide and other play equipment.*
- *Stage renovation (widening, new roof, ADA accessibility and reoriented to face north)*
- *Three fitness stations.*
- *Charging station.*
- *Bicycle air station and racks.*
- *Irrigated turf area with new soccer field and goals.*
- *Benches, trash receptacles, grills, water fountain.*
- *Sidewalk additions.*
- *Sidewalk and play area lighting.*
- *Seven (7) additional parking spaces on Victoria Place.*
- *Trees, native grasses.*
- *Removal/elimination of the existing play area.*

Ms. Belew also showed the Council renderings of the new playground equipment planned for Wayne Schooley Park, which includes a climbing feature and two arches.

After a brief discussion, Mayor Wilkinson moved to approve Resolution 11-21-2022 (A) authorizing the city manager to solicit competitive bids for Phase III Park Improvements. Vice-Mayor Griffis seconded the motion. The vote: Yea – Symes, Cummings, Griffis, Wilkinson, and Glover. Nay – none.

ITEM VII: REPORTS, CORRESPONDENCE, ETC.

a)***Review of Expenditures:** The Council reviewed the expenditure reports. The city manager explained several of the items on the expenditure list.*

b)***Manager's Report:** City Manager Bruce Stone reported as follows:*

***Sales & Use Tax.** The monthly sales tax check was for \$548,362, which is \$27,403 or 5.26% more than received for the same period last year. Use Tax was \$168,227, which is \$35,342 or 26.6% more than last year.*

***Meeker Channel Repair Project.** C-P Integrated Services (CPI) has completed curb replacements on Chesterton. The company has one more panel to replace in Hawthorn but will*



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split the panel into two parts in case of rain. The company has not begun installation of Fleximat on the Meeker Channel embankment.

Sidewalk Trip Hazard Project. *Nine (9) spots on the sidewalk trip hazard repair list were not repaired because the spots cannot be cut to meet ADA standards. The Street Department will saw cut these spots and pour new sidewalk.*

Gladstone Drainage Project. *Steel needed for the construction of concrete boxes on the Gladstone Drainage Project will not be delivered until a week before Brewer Construction shuts down for the Christmas/New Year holidays. Therefore, the parties have agreed to start the project immediately after the holidays.*

TIF #1 Project. *Wynn Construction has removed two lanes of pavement and the center median on Vineyard Boulevard and has begun removal of the library parking lot. One way traffic on Vineyard has been problematic. Patrol has written numerous citations for going the wrong way on Vineyard. Signage has been added in an effort to eliminate the confusion. Meadowbrook Oil Company has expressed concerns about “unencumbered access” to their oil production facilities and their concerns are under review. The areas of concern are the new turning radius from Vineyard onto Kingston Way and the proposed cul-de-sac on Kavanaugh by the tank battery.*

Britton Road Drainage Project. *SAC Services still has not provided a start date for the long-delayed the drainage project on Britton Road between Oxford and Stratford.*

Pedestrian Crossing at Britton & Stratford. *OG&E has still not provided electric service to the new pedestrian crossing signal on Britton.*

Stormwater Management Plan. *Terracon has completed the updated Stormwater Management Plan for the City and has sent a copy to ODEQ for review and comment. The plan must be approved by ODEQ no later than June 2023. The plan includes updated BMPs (Best Management Practices) as required by EPA and new BMPs to mitigate the discharge of pollutants of concern (POC) to the Bluff Creek watershed.*

Annual Stormwater Report. *The report was submitted to ODEQ in October. The City’s new stormwater permit required this year’s report to be for a period of eighteen (18) months from January 2021 to June 2022. All annual reports in the future will be by fiscal year beginning in FY 2023-24.*

Legacy Trails Development. *A section of the City’s main sewerage outfall line located in Oklahoma City will be replaced by the developers of Legacy Trails, a new development east of Penn and south of 115th Street. In addition, the developer will need to grant the City a new utility easement for the new section of line.*



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c) **Reports from Council**

Council Member Symes stated that he liked the sidewalk trip hazard project and asked if other areas need to be considered for similar repairs. The city manager advised that the Council would need to consider funding for Phase II of this project in FY 2023-24. Mr. Stone advised that Phase II would repair all the remaining sidewalks west of May. Mr. Stone stated that sidewalks were not provided for most residential developments in the City and there are only a few streets in the city where old sidewalk might need trip hazard repairs.

Council Member Cummings agreed that the sidewalk repair project was a great idea.

Vice-Mayor Griffis noted Wynn Construction's progress on the TIF Project.

Vice-Mayor Griffis gave a brief report on her trip to the National League of Cities Conference in Kansas City. The vice-mayor was surprised to learn that Oklahoma is the only state in the country that does not fund city general operations with ad valorem tax. The vice-mayor told the Council that she would have more to report about the NLC Conference at the next meeting.

Council Member Glover asked about City Manager recruitment. City Attorney Jeff Sabin answered questions about the search.

Council Member Glover stated that he really likes the new backlighted street names signs and stated that he would like to see the remaining intersections upgraded to the new type sign. Mr. Stone advised that there are nine (9) signalized intersections that remain to be converted. (Note: The street name signs for the revised intersection of Vineyard & Penn will have the backlighted street name signs making a total of three intersections with the new backlighted street name signs)

Council Member Cummings asked about house numbers. The city manager advised that City Code requires the house numbers to be visible from the street and that the police and code officers have been asked to do a survey to find any houses that do not comply.

Council Member Cummings asked if there is any new information regarding the illegal carport issue discussed at the last meeting. Mr. Stone advised that he met with the resident and explained the building limit line problems and the process for applying for a variance.



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ITEM VIII: ADJOURNMENT

There being no further business, the mayor adjourned the meeting at 7:55 p.m.

Mayor Wilkinson

Vice-Mayor Wynter Griffis

Council Member Symes

Council Member Cummings

City Clerk

Council Member Glover