



CITY COUNCIL MINUTES
February 15, 2021

The City Council of the City of The Village, Oklahoma, met in Special Session on Monday, February 15, 2021, at 7:30 p.m., via the Zoom Teleconferencing Platform.

COUNCIL PRESENT

David Bennett, Mayor
Sonny Wilkinson, Vice-Mayor
Cathy Cummings, Council Member

STAFF PRESENT

Bruce K. Stone, City Manager
Beverly K. Whitener, City Treasurer
Jeff Sabin, Assistant City Attorney

ABSENT

Bubba Symes, Council Member
Adam Graham, Council Member

ITEM I: CALL TO ORDER.

Mayor Bennett called the meeting to order at 7:30 p.m.

ITEM II: INVOCATION AND PLEDGE OF ALLEGIANCE.

The meeting was held via Zoom Teleconference and, therefore, the Mayor skipped this Agenda Item.

ITEM III. APPROVAL OF MINUTES OF THE CITY COUNCIL MEETING HELD ON JANUARY 19, 2021.

The Mayor asked if there were any corrections, additions or deletions to the Minutes of the Regular Meeting held on February 1, 2021. There were none. Council Member Cummings moved the approval of the minutes of the February 1, 2021 meeting, as written. Vice-Mayor Wilkinson seconded the motion. The vote: Yea – Cummings, Wilkinson, and Bennett. Nay – none.

ITEM IV: CITIZENS DESIRING TO BE HEARD, PROCLAMATIONS & PRESENTATIONS.

Mayor Bennett announced that this is the time for citizens to address the Council on any matter not listed on the agenda.

Jane Lowther commended The Village Public Works for all their hard working during the snowstorm.

Jane Lowther suggested that a swing set designed for the parent and small child to swing together be added to the equipment at Meeker Park. The city manager was not able to show



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the Council pictures because the “Share Screen” function on the Zoom Platform was not working properly. After a brief discussion, the Council asked LAUD Studio to look at the proposed swing and determine if it could be added or be a substitute for the equipment currently specified for Meeker Park Phase II Improvements.

ITEM V: CONSIDERATION OF RESOLUTION 02-15-2021 (A) ACCEPTING THE AUDIT OF THE CITY FINANCIAL STATEMENTS FOR THE PERIOD ENDING JUNE 30, 2020.

City Manager Bruce Stone told the Council that the auditors would not present the audit in person this year due to the ongoing pandemic. Mr. Stone told the Council that the audit was routine, and the auditors did not report any misrepresentations or problems with internal controls. Mr. Stone further advised that, at the end of FY 2019-20, the General Fund (surplus) cash balance increased by \$237,014 over the beginning balance on July 1, 2019. Mr. Stone also noted that the report shows that Net Assets decreased significantly from the previous year by \$3,808,562. Mr. Stone told the Council that this is to be expected as the City expended the remaining amount of bond Series 2018 proceeds for the various bond projects.

After a brief discussion, Council Member Cummings moved to approve Resolution 02-15-2021 (A) accepting the audit report for the fiscal year ending June 30, 2020. Vice-Mayor Wilkinson seconded the motion. The vote: Yea – Cummings, Wilkinson, and Bennett. Nay – none.

ITEM VI: CONSIDERATION OF RESOLUTION 02-15-2021 (B) AWARDING A BID FOR THE LAKESIDE AND MAY SIGNALIZATION PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT DOCUMENTS.

City Manager Bruce Stone told the Council that one (1) bid was received for this project. Mr. Stone advised that the bid was submitted by Traffic Signals, Inc., which is also the company that was awarded the bid for signalization at Penn & Britton. Mr. Stone told the Council that TSI has been a great company to work with and the company provides maintenance on all the City’s signalization equipment. Mr. Stone advised that the bid was for \$338,528.50, which is a competitive price and well below the budget of \$375,000. Mr. Stone also told the Council that the City’s consulting engineer is currently reviewing the bid in detail and, if necessary, would recommend any Change Orders that might be needed.

Mayor Bennett asked about the appearance of the new signalization system and stated that it would be advisable to standardize all the City’s signalization systems. Mr. Stone advised that the new signals would be equipped and look the same as the new signals at Britton and Penn. Mr. Stone advised that the intersection would have flashing left turn capability, phased array radar and that the masts and arms would be black powder coated. Mr. Stone further advised that the signals would also come with the City’s new custom backlit street name signs.



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Vice-Mayor Wilkinson mentioned his concern about cars by-passing the light by cutting from May to Lakeside and vice-versa via Lakeside Circle and suggested that access to Lakeside Circle might need to be closed. Mr. Stone advised that customers for Urgent Care and Vertica use this street but that the Council could vacate the street or consider other options to restrict access, in the event “cut-throughs” become a problem.

After a brief discussion, Vice-Mayor Wilkinson moved to approve Resolution 02-15-2021 (B) awarding the bid for signalization improvements at Lakeside and May to Traffic Signals, Inc. and authorizing the City Manager to execute contract documents. Council Member Cummings seconded the motion. The vote: Yea – Cummings, Wilkinson, and Bennett. Nay – none.

ITEM VII: CONSIDERATION OF RESOLUTION 02-15-2021 (C) AWARDING A BID FOR THE PHASE II PARK IMPROVEMENT PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT DOCUMENTS.

City Manager Bruce Stone told the Council that four (4) bids for the Phase II Park Improvement Project were received and that the low bid was submitted by Jenco Construction. Mr. Stone advised that Jenco was the company that did the Phase I Park Improvements and did an excellent job. The city manager advised that LAUD Studio provided a detailed report on the bids received and the firm recommends that the Council accept the bid from Jenco Construction.

Mr. Stone told the Council that the contract with Jenco would provide two separate completion dates, one for hardscape and the other for landscaping. Mr. Stone stated that the completion dates would be July 15, 2021 and November 1, 2021, respectively.

The city manager reported that the bid of \$538,400 was well below budget and that approximately \$265,600 would be left to spend for additional Park Improvements. Mr. Stone listed several possible uses for the remaining funds including the following:

- *Remodeling the stage in Duffner Park.*
- *Backboards for three tennis courts.*
- *Additional equipment for the splashpad and/or additional playground equipment.*
- *Shade trees on the west side of the splashpad.*
- *Pickle ball court.*

After a brief discussion, Council Member Cummings moved to approve Resolution 02-15-2021 (C) accepting the bid from Jenco Construction and authorizing the City Manager to execute contract documents. Vice-Mayor Wilkinson seconded the motion. The vote: Yea – Cummings, Wilkinson, and Bennett. Nay – none.



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ITEM VIII: CONSIDERATION OF FIRE EQUIPMENT AGREEMENT BETWEEN THE OKLAHOMA COUNTY BOARD OF COMMISSIONERS AND THE CITY OF THE VILLAGE.

City Manager Bruce Stone told the Council that the proposed agreement is an amended version of the agreement approved by the Council on October 5, 2020. Mr. Stone advised that the agreement adds three new pieces of equipment, which were provided by the County with CARES Act Funds. Mr. Stone stated that The Village Fire Department applied for the equipment as part of a grant program for cities in the county and received the following equipment:

- *Dexter T-600 Extractor*
- *UVC 2 Hanging UV Light Unit*
- *UVC 2 Tripod UV Light Unit*

Mr. Stone explained that the extractor is an extrication tool for car accidents while the UV lights are used to kill viruses and bacteria at the fire station.

Mr. Stone advised the terms of the agreement are identical to the one approved by the Council in October.

After a brief discussion, Council Member Cummings moved to approve the amended Fire Equipment Agreement with the Oklahoma County Board of Commissioners. Vice-Mayor Wilkinson seconded the motion. The vote: Yea – Cummings, Wilkinson, and Bennett. Nay – none.

ITEM IX: REPORTS, CORRESPONDENCE, ETC.

*a. **Review of Expenditures.** The Council reviewed the Expenditure Report. The city manager provided an explanation for two purchases by the Fire Department and the fees paid to perform the annual audit.*

*b. **Manager's Report.***

City Manager Bruce Stone reported that the monthly sales tax check was for \$628,275, which is an increase of \$130,721 or 20.81% over the same period last year, and a record. Mr. Stone further reported that Use Tax was \$173,960 for an increase of \$87,349 or 50.21% over the same period last year.

Mr. Stone briefed the Council on the situation at the residence of Ms. Berry. Mr. Stone reminded the Council that Ms. Berry was given until February 1 to find a new home for two dwarf Nigerian Goats, which were being kept illegally at the residence. Mr. Stone explained that when the Animal Welfare Officer went to the home to confirm that the goats were gone, approximately six (6) large rabbits were seen in the back yard in



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makeshift enclosures. Mr. Stone told the Council that Ms. Berry apparently misunderstood what was said about keeping rabbits when she attended the City Council meeting on January 4th. Mr. Stone reviewed the Ordinance pertaining to prohibited animals. Mr. Stone advised that that rabbits are not on the list of “prohibited animals” but must be kept in the house or an accessory building. Mr. Stone showed the Council pictures of the wood and chicken-wire enclosures in Ms. Berry’s backyard. Mr. Stone stated that these enclosures do not meet the definition of an approved accessory building.

Mr. Stone told the Council that Casady School would be improving the road and replacing the fence, which both run along the eastern boundary of the school. Mr. Stone advised that the School plans to contact the affected residents and conduct a townhall meeting on campus to answer questions about the pending improvements.

c. Reports from Council.

Council Member Cummings asked about the Fire Department smoke detector assistance program and whether the detectors also detect carbon monoxide. Mr. Stone advised that smoke detectors are provided but was unsure if they also detect CO2. Mr. Stone advised that residents could call the Fire Department non-emergency number for more information. (751-2122)

Council Member Cummings asked if any parks other than Duffner (splashpad) would be equipped with security cameras as part of the Phase II Park Improvements. Mr. Stone advised that video surveillance is not currently planned for other parks.

Council Member Cummings asked who residents should contact regarding barking dogs. Mr. Stone advised that, during regular work hours, calls should go to Animal Welfare and, after hours, all calls should go to the Police Department via the non-emergency phone number (751-9564).

Vice-Mayor Wilkinson reported a house in the 2200 Block of Carlton Way where cars are frequently being parked on the grass. Mr. Stone advised the Code Enforcement has already contacted the resident and would keep an eye on it.

The Council briefly discussed the homeless and resources that are available to provide shelter and food during frigid weather.

Mayor Bennett congratulated Love’s Country Stores & Travel Stops on the national exposure the company received through their sponsorship of the #34 car and winner of the Daytona 500.



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Assistant City Attorney Jeff Sabin gave the Council a brief update on engineering analysis of substandard resurfacing work performed on Lakeside Drive.

ITEM X: NEW BUSINESS.

There was no New Business to come before the Council.

ITEM XI: ADJOURNMENT

There was no further business and Mayor Bennett adjourned the meeting at 8:29 p.m.

Mayor Bennett

Vice-Mayor Wilkinson

Council Member Graham

Council Member Symes

City Clerk

Council Member Cummings