



CITY COUNCIL MINUTES
November 5, 2018

The City Council of the City of The Village, Oklahoma, met in regular session at City Hall on Monday, November 5, 2018, at 7:30 p.m., at 2304 Manchester Drive.

COUNCIL PRESENT

Sonny Wilkinson, Mayor
Cathy Cummings, Vice-Mayor
Dave Bennett, Council Member
Bubba Symes, Council Member

STAFF PRESENT

Bruce K. Stone, City Manager
Beverly K. Whitener, City Treasurer
Leslie V. Batchelor, City Attorney

ABSENT:

Stan Alexander, Council Member

ITEM I: CALL TO ORDER.

Mayor Wilkinson called the meeting to order at 7:30 p.m.

ITEM II: INVOCATION & PLEDGE OF ALLEGIANCE.

Council Member Symes gave the invocation and led the Council in the Pledge of Allegiance.

ITEM III: APPROVAL OF MINUTES.

Mayor Wilkinson asked if there were any corrections, additions or deletions to the Minutes of the regular meeting held on October 15, 2018. There were no corrections, deletions or additions and the Council approved the Minutes of the meetings held on October 15, 2018 as written.

ITEM IV: CITIZENS DESIRING TO BE HEARD; PRESENTATIONS.

Mayor Wilkinson stated that this is the time set aside for citizens to address the Council on any matter not on the posted agenda.

Vice-Mayor Cathy Cummings introduced Cyndi Munson, candidate for State House District 85. Ms. Munson talked about the most important issues that will be considered by the state legislature in the coming session and answered questions from members of the City Council. Ms. Munson thanked the Council for opportunity to speak and encouraged everyone to exercise their right to vote.



CITY COUNCIL MINUTES
November 5, 2018

Jeanene Barnett, Library Manager, gave the Council a report on activities at The Village Library. Ms. Barnett told the Council that the library had to close recently for a day and a half because of an Oklahoma City water break. Ms. Barnett told the Council that there has been considerable staff turnover at the library and that the library has eight (8) new employees and has three (3) more positions to fill.

Jerry Webb, 10704 Sunrise, appeared before the Council. Mr. Webb asked about progress on completing engineering plans for drainage improvements in his area. The city manager advised that the City Engineer is still working on the plans but that they will be done soon.

Peggy Vogt, 10701 Lakeside Drive, appeared before the Council, Ms. Vogt asked when the resurfacing of Lakeside would be done. Ms. Vogt stated that it seems the contractor is “practicing” on her street. Mayor Wilkinson stated that in the future the City will make sure her street is last on the list to work on (instead of the first). The city manager advised that the work should be done within the next couple of weeks, but that weather could cause more delay.

Jane Lowther, 10320 Haverhill Place, appeared before the Council and asked if Meeker Park could keep the merry-go-round. Brent Wall, LAUD Studio, advised that a modern, ADA approved merry-go-round would be a possibility for Meeker Park. Ms. Lowther also asked if it would be possible for the YMCA to assist in “checking out” bocce balls to residents who wish to play bocce ball in the park. Mr. Wall advised that, based on his conversations with representatives of the Northside YMCA, the YMCA would be receptive to that idea.

ITEM V: PRESENTATION AND ACCEPTANCE OF THE FINAL DRAFT OF THE VILLAGE PARKS & COMMUNITY SIGNAGE PLAN, LAUD STUDIO, INC.

Brent Wall and Jessica Lerner from LAUD Studio, Inc., presented the final draft of The Village Parks & Community Signage Plan.

Jessica Lerner thanked everyone for their input and participation in the master planning process for The Village Parks. Ms. Lerner told the Council that LAUD Studio, Inc. won a design award for this project.

Brent Wall reviewed the master plan and showed the Council the details for future improvements to Bumpass, Duffner, Meeker, Harrison, Johnson and Wayne Schooley Parks.

Vice-Mayor Cummings asked about the process and scheduling of the various improvements recommended in the master plan. Mr. Wall stated that LAUD Studio will provide recommendations on phasing and estimated costs to complete the master plan. Mr. Wall noted that the 2018 Bond Issue would not provide enough money to complete the master plan and that this is long-term plan for park improvements.



CITY COUNCIL MINUTES
November 5, 2018

Mayor Wilkinson stated that he would like to see more money allocated to park maintenance in the future.

Mr. Wall showed the Council the preliminary concept for community signage and branding. The Council discussed the proposed designs and talked about construction materials and other considerations such as lighting of the signs. Council Member Bennett stated that he would like to consider other design options before going forward with signage.

City Attorney Leslie Batchelor stated that this is the best public planning she has ever seen.

After a discussion, Council Member Bennett moved to accept the final draft of The Village Parks & Community Signage Plan. Vice-Mayor Cummings seconded the motion. The vote: Yea – Bennett, Symes, Cummings and Wilkinson. Nay – none.

ITEM VI: CONSIDERATION OF RESOLUTION 11-05-2018 (A) ESTABLISHING THE DATE, TIME AND PLACE FOR CITY COUNCIL MEETINGS IN CALENDAR YEAR 2019.

City Manager Bruce Stone advised that the Open Meetings Act requires public bodies to post, no later than December 15, the time and place for all of its regularly scheduled meetings for the upcoming calendar year. Mr. Stone noted changes to the regular meeting schedules. Mr. Stone stated that the changes are necessary when observed holidays fall on the regular meeting day. Mr. Stone advised that in these cases, the meetings are moved to the next day, which is usually Tuesday.

After a brief discussion, Council Member Bennett moved to approve Resolution 11-05-2018 (A). Council Member Symes seconded the motion. The vote: Yea – Bennett, Symes, Cummings and Wilkinson. Nay – none.

ITEM VII: CONSIDERATION OF RESOLUTION 11-05-2018 (B) ESTABLISHING THE DATE, TIME AND PLACE FOR PLANNING & ZONING COMMISSION MEETINGS IN CALENDAR YEAR 2019.

After a brief discussion, Council Member Bennett moved to approve Resolution 11-05-2018 (B). Council Member Symes seconded the motion. The vote: Yea – Bennett, Symes, Cummings and Wilkinson. Nay – none.

ITEM VIII: CONSIDERATION OF RESOLUTION 11-05-2018 (C) ESTABLISHING THE DATE, TIME AND PLACE FOR VILLAGE PUBLIC WORKS AUTHORITY MEETINGS IN CALENDAR YEAR 2019.



CITY COUNCIL MINUTES
November 5, 2018

After a brief discussion, Council Member Bennett moved to approve Resolution 11-05-2018 (C). Council Member Symes seconded the motion. The vote: Yea – Bennett, Symes, Cummings and Wilkinson. Nay – none.

ITEM IX: CONSIDERATION OF RESOLUTION 11-05-2018 (D) ESTABLISHING THE DATE, TIME AND PLACE FOR TRAFFIC & SAFETY COMMISSION MEETINGS IN CALENDAR YEAR 2019.

After a brief discussion Council Member Bennett moved to approve Resolution 11-05-2018 (D). Vice-Mayor Cummings seconded the motion. The vote: Yea – Bennett, Symes, Cummings and Wilkinson. Nay – none.

ITEM X: CONSIDERATION OF RESOLUTION 11-05-2018 (E) ESTABLISHING THE DATE, TIME AND PLACE.

After a brief discussion, Vice-Mayor Cummings moved to approve Resolution 11-05-2018 (E). Council Member Bennett seconded the motion. The vote: Yea – Bennett, Symes, Cummings and Wilkinson. Nay – none.

ITEM XI. REPORTS:

a) Expenditure Reports: The Council reviewed the following expenditure reports:

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| <i>General Fund, 10/22/2018:</i> | <i>\$142,963.17</i> |
| <i>Capital Improvement Fund, 10/22/2018:</i> | <i>\$36,037.00</i> |
| <i>Municipal Court Cash Bond Fund. 10/22/2018:</i> | <i>\$830.00</i> |
| <i>Special Park Fund, 10/22/2018:</i> | <i>\$150.00</i> |
| <i>G.O. Bond Fund, 10/22/2018:</i> | <i>\$82.50</i> |

b) Manager's Report:

City Manager Bruce Stone reported that the Britton Road project is out to bid and that bids would be opened in mid-November. Mr., Stone reported that ODOT has decided not to require a start date for construction but will require the project to be completed no later than November 2019.

Mr. Stone reported that the Street Bond project is inching along thanks to the weather and equipment failures. Mr. Stone reported that the contractor's milling machine has been out of service for two weeks and that parts are on order. The city manager reported that most of the curb and gutter marked for replacement on Lakeside has been replaced and curb replacement is now taking place on Northland.



CITY COUNCIL MINUTES November 5, 2018

The city manager reported that the Billing Clerk, Judy Westerheide, will be retiring at the end of this month and that a replacement has been hired early to ensure a smooth transition. Mr. Stone reported that Shannon Curran will move from Court Clerk to Billing Clerk and that the new Court Clerk would be Shana Jones. Mr. Stone advised that Ms. Jones comes to The Village from the City of Nichols Hills and is familiar with The Village.

Mr. Stone reported that the Casady School Grand Welcome was wet but went on as scheduled. Mr. Stone told the Council that the headmaster said some nice things about the City of The Village.

The city manager reported that the TIF Review Committee met to choose the at-large members of the TIF Review Committee on October 29. Mr. Stone reported that the committee selected George Colbert, Bruce Mulford and Trevor Hayes from a list of seven candidate provided by Mayor Wilkinson. Mr. Stone advised that the full committee meets on Wednesday, November 7 to review and, hopefully, approve the TIF Project Plan.

Mr. Stone noted the Mayoral Proclamation pardoning “NAP” the undocumented turkey.

The city manager reported that most of the donation boxes are gone but one of the sponsoring organizations has raised issues pertaining to the 1st Amendment. Mr. Stone advised that an amendment to the ordinance regulating donation boxes would be presented in the 2018 City Code to ensure that 1st Amendment freedoms are protected. Mr. Stone advised that these amendments would provide for design and placement standards for donation boxes in commercial areas.

Mr. Stone showed the Council pictures of damage to Duffner Park caused by a motorist. Mr. Stone advised that the vehicle jumped the curb, destroyed a concrete picnic table, flattened a small tree and caused damage to the stage. Mr. Stone reported that the motorist was driving under suspension and was transported to the hospital by EMSA. Mr. Stone also reported that a school zone light on Britton Road was destroyed by a motorist last week. Mr. Stone advised that the cost to replace the light is \$1,600 and would be paid by the driver’s insurance.

c) Reports from the Council:

Council Member Bennett asked about the repair of the drainage structure at Britton & Stratford. The city manager advised that bids are being sought to replace the top of the drainage box with a prefabricated concrete slab.

Council Member Bennett asked if the Council would do the Christmas Decoration Contest and awards this year. After a brief discussion, members of the Council agreed to select the best decorated homes in their respective wards and to submit their choices in December.

Council Member Bennett told the Council that he is working on the 3rd Annual Veteran’s Day program to be held at City Hall on November 9 at 11:00 a.m.



CITY COUNCIL MINUTES
November 5, 2018

Council Member Symes told the Council that he has been contacted by a citizen on Chaucer complaining about early trash pickup in the Collonade. The city manager advised that he has already notified Waste Connections about the problem and that he would follow up with the company.

Vice-Mayor Cummings thanked all the citizens that participated in The Village Parks Master planning process.

Vice-Mayor Cummings encouraged everyone to vote in the election.

Mayor Wilkinson told the Council that he would not be at the next meeting.

Mayor Wilkinson gave the Council a report on a recent Chamber of Commerce meeting he attended and told the Council that he had a very productive meeting with Oklahoma City Mayor David Holt.

ITEM XII. NEW BUSINESS.

There was no New Business to come before the Council.

ITEM XIII: ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 9:45 p.m.

Mayor Wilkinson

Vice-Mayor Cummings

Council Member Bennett

Council Member Symes

City Clerk

Council Member Alexander