The City Council of the City of The Village, Oklahoma, met in regular session at City Hall on Monday, June 4, 2018, at 7:30 p.m., at 2304 Manchester Drive.

COUNCIL PRESENT
Sonny Wilkinson, Mayor
Cathy Cummings, Council Member
Dave Bennett, Council Member
Stan Alexander, Council Member

STAFF PRESENT
Bruce K. Stone, City Manager
Beverly K. Whitener, City Treasurer
Jeff Sabin, Assistant City Attorney

ABSENT:
Bubba Symes, Vice-Mayor

ITEM I: CALL TO ORDER.
Mayor Wilkinson called the meeting to order at 7:30 p.m.

ITEM II: INVOCATION & PLEDGE OF ALLEGIANCE.
Council Member Cummings gave the invocation and led the Council in the Pledge of Allegiance.

ITEM III: APPROVAL OF MINUTES.
Mayor Wilkinson asked if there were any corrections, additions or deletions to the Minutes of the meeting held on May 21, 2018. Mayor Wilkinson stated that the 2nd Paragraph in Agenda Item VIII should be revised by adding the word “asked” between the words “Wilkinson” and “about”. There were no further corrections, additions or deletions and the Council approved the Minutes of the meeting held on May 21, 2018, as corrected.

ITEM IV: CITIZENS DESIRING TO BE HEARD; PRESENTATIONS.
Mayor Wilkinson stated that this is the time set aside for citizens to address the Council on any matter not on the posted agenda.

Dean Buss appeared before the Council to introduce himself. Mr. Buss stated that he is seeking the Democratic nomination for the District 30 Senate Seat. Mr. Buss told the Council that he spent several weeks at the State Capitol during the teacher’s strike and found the actions of the state legislature totally unacceptable. Mr. Buss stated that, if elected, public education would be at the top of his priority list.
Jane Lowther appeared before the Council. Ms. Lowther mentioned that the grass in Crossings at The Village needs to be mowed. Ms. Lowther told the Council that the good Samaritan that shot and killed the active shooter at Louie’s lives in The Village and that she hoped that the Council would recognize his heroic actions. The Council agreed that special recognition by the Council would be appropriate.

**ITEM V: CONSIDERATION OF MARKETING AGREEMENT WITH UTILITY SERVICE PARTNERS PRIVATE LABEL, INC. – NATIONAL LEAGUE OF CITIES SERVICE LINE WARRANTY PROGRAM.**

City Manager Bruce Stone advised that legal counsel has made several changes to the proposed agreement, the most recent of which clarifies provisions for termination of the agreement. Mr. Stone further advised that the company has provided the Declarations Page, which details the coverages and exclusions.

The Council discussed the pros and cons of the City endorsing the program and the likelihood that there would be misunderstandings and complaints that City staff would have to mediate between residents and the insurance company.

Mike Ray, Reporter for Friday OKC, noted that the company’s webpage has information about the limits of coverage, which varies from the information that Council has been provided.

Council Member Alexander told the Council he would like to take a closer look at the Declarations Page.

After a brief discussion, Mayor Wilkinson tabled action on this item until the next meeting.

**ITEM VI. CONSIDERATION OF PROPOSALS TO DEVELOP A MASTERPLAN FOR CITY PARKS AND COMMUNITY SIGNAGE.**

City Manager Bruce Stone advised the Council that he invited Huitt-Zollars to give a proposal to do a Masterplan for City Parks and Community Signage. Mr. Stone advised that the proposal is significantly lower than the proposal submitted by LAUD Studio but provides for additional charges if services beyond the base bid are required. Mr. Stone advised that the proposal from LAUD Studio envisions a more detailed public participation process than the proposal from Huitt-Zollars. Mr. Stone told the Council that either firm would do a good job.

After a brief discussion, Council Member Bennett moved to accept the proposal from LAUD Studio in the amount of $75,200 to develop a Masterplan for City Parks and Community Signage. Council Member Cummings seconded the motion. The vote: Yea - Cummings, Bennett, Wilkinson and Alexander. Nay – none.
ITEM VII.  CONSIDERATION OF REVOCABLE RIGHT-OF-WAY PERMIT FOR 1415 CARLISLE COURT TO CONSTRUCT LANDSCAPING FEATURES.

The Council discussed the possible issuance of a Revocable Right of Way Permit for permanent landscaping structures on the Right of Way, including ponds and waterfalls and other concrete encroachments at 1415 Carlisle Court.

Mayor Wilkinson stated that legal counsel convinced him that approving the encroachments would expose the City to liability and the encroachments would constitute a public nuisance.

Council Member Bennett stated that he has mixed emotions about the encroachments and stated that the landscaping improves the looks of this corner.

Council Member Alexander stated that City Code should be followed and that the encroachments should not be permitted.

Council Member Cummings stated that she is concerned about the City’s liability especially for the ponds on the Right of Way and concurred that the City code should be followed.

The Council discussed other encroachments on the Right of Way that have occurred over the years. Mayor Wilkinson asked for a survey of these to get a comprehensive picture of what encroachments exist. City Manager Bruce Stone advised that most of the encroachments do not involve permanent structures and consist of the use of landscape rocks and bricks, wood borders, shrubs, flowers and trees.

Mr. Stone advised that City Code provides for planting permits for non-permanent landscaping improvements on the Right of Way. Mr. Stone advised that Mr. Bishop could make application for this kind of permit.

The Council took no formal action. The proposed Right of Way Permit was, therefore, not approved.

ITEM VIII. CONSIDERATION OF RESOLUTION 06-04-2018 (A) RENEWING CONTRACTS WITH WASTE CONNECTIONS OF OKLAHOMA INC. FOR SOLID WASTE COLLECTION AND DISPOSAL AND RECYCLING SERVICE.

City Manager Bruce Stone told the Council that Waste Connections is bound to these two contracts until June 30, 2025. Mr. Stone explained that the City can opt out of either of the contracts at the end of any fiscal year or by exercising the right to terminate as provided by the Termination Clauses in the contracts. Mr. Stone told the Council that rates would be increased
by 2% in July, which would cost the City an additional $18,000 per year. Mr. Stone advised that this represents an increase of approximately 50¢ per customer per month.

After a brief discussion, Council Member Bennett moved to approve Resolution 06-04-2018 (A) renewing the contracts with Waste Connections for Solid Waste Collection and Disposal and Recycling Service. Council Member Cummings seconded the motion. The vote: Yea - Cummings, Bennett, Wilkinson and Alexander. Nay – none.

ITEM IX. CONSIDERATION OF RESOLUTION 06-04-2018 (B) RENEWING THE CONTRACT WITH LANDSCAPE PARTNERS, LTD., FOR MOWING SERVICES.

The city manager advised the Council that this contract was put out to bid last year and that Landscape Partners was the successful bidder. Mr. Stone advised that the prices for mowing the various parks, ditches and rights-of-way would be the same as last year.

After a brief discussion, Council Member Alexander moved to approve Resolution 06-04-2018 (B) renewing the contract with Landscape Partners for mowing services. Council Member Bennett seconded the motion. The vote: Yea - Cummings, Bennett, Wilkinson and Alexander. Nay – none.

ITEM X. CONSIDERATION OF AGREEMENT WITH OKLAHOMA COUNTY DISTRICT COURT FOR JURISDICTION OVER JUVENILES.

City Manager Bruce Stone advised that this agreement allows Municipal Court to assume jurisdiction over juveniles for municipal offenses. Mr. Stone told the Council that the District Judge has asked to revise the agreement so that it renews automatically each year. Mr. Stone told the Council that he has made the appropriate changes to accommodate this request.

After a brief discussion, Council Member Cummings moved to approve the agreement with the Oklahoma County District Court for jurisdiction over juveniles. Council Member Alexander seconded the motion. The vote: Yea - Cummings, Bennett, Wilkinson and Alexander. Nay – none.

ITEM XI. CONSIDERATION OF INTERLOCAL AGREEMENT WITH THE OKLAHOMA COUNTY BOARD OF COMMISSIONERS FOR MINOR STREET REPAIRS AND MAINTENANCE.

City Manager Bruce Stone advised that this is an annual agreement with Oklahoma County to enable the County to legally assist The Village with certain street repairs and maintenance. Mr. Stone advised that the agreement is rarely needed but is good to have in place if the need arises for assistance from the County.
After a brief discussion, Council Member Alexander moved to approve the agreement with the Oklahoma County Board of Commissioners for minor street repairs and maintenance. Council Member Bennett seconded the motion. The vote: Yea - Cummings, Bennett, Wilkinson and Alexander. Nay – none.

ITEM XII. REPORTS:

a) Expenditure Reports: The Council reviewed the following expenditure reports:

5/23/2018
- General Fund, $46,249.83;
- Municipal Court Bond Fund, $800.00;
- Animal Bond Fund, $150.00;
- Uniform Building Code Commission Fund, $4.00.

5/31/2018
- General Fund, $17,988.64.

b) Manager’s Report:

City Manager Bruce Stone reported that the actuator for the splashpad failed on opening day and the replacement part took several days to come in. Mr. Stone told the Council the water had to be left on during operating hours to keep the facility open. Mr. Stone advised the facility was in constant use the whole time and this probably did not have a big impact on water consumption.

The city manager reported that Fire Engine #1 has a radiator leak and the department is operating with the reserve engine. Mr. Stone advised that the truck would be out of service for a few weeks while repairs are made. Mr. Stone advised that the cab would have to be removed to get to the radiator and that labor would be costly. Mr. Stone told the Council that the radiator itself would only cost $800 to fix.

Mr. Stone reminded the Council that a Public Hearing to provide an opportunity for the public to comment and ask questions about the FY 2018-10 Budget is scheduled for June 11, 2018 at 11:00 a.m.

c) Reports from the Council:

Council Member Cummings reported that about 50 residents attended Movie Night in the Park to see Coco. Council Member Cummings said it was a great movie. Council
Member Cummings reminded members of the Council that Wonder would be shown on June 9th.

Council Member Bennett told the Council that he learned of a new remedy for muscle cramps at the recent budget meeting. Council Member Bennett stated that he had a leg cramp during the meeting and the city manager suggested eating mustard. Council Member Bennett stated that the remedy worked.

Council Member Bennett gave the Council an update on the recruitment of a new Executive Director for ACOG.

Council Member Cummings told the Council she received complaints about overly aggressive solicitors from a religious organization. The city manager advised that the City cannot regulate canvassing by religious, political or charitable organizations but that the canvassers can be trespassed. Officer Green added that the resident would need to sign a trespassing complaint against the offenders.

Council Member Cummings asked about requirements for food trucks in commercial areas. The city manager advised that the food truck operator would need to secure the permission of the commercial property owner and have the proper mobile license from the state. Mr. Stone advised that a permit is also needed from the City and that all sales are subject to The Village sales tax.

Council Member Cummings noted the closing of Circle K at Britton and May. Mayor Wilkinson stated that this might be a good opportunity to eliminate some of the curb cuts at this location in conjunction with the Britton Road project.

Mayor Wilkinson asked about progress on contacting residents about Christmas lights left up more than 60 days after the holiday. The city manager advised that the Code Department is working on it.

Mayor Wilkinson showed the Council a picture of him presenting a Friendship Proclamation to the wife of the Governor of the state in Bolivia where he recently visited on a mission trip.

**ITEM XIII. NEW BUSINESS.**

There was no New Business to come before the Council.
ITEM XIV:  ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 9:23 p.m.

Mayor Wilkinson

Vice-Mayor Symes

Council Member Bennett

Council Member Cummings

Council Member Alexander

City Clerk